



Saint Luke's Place Family Council Minutes

Wednesday January 6, 2021, 6:00-8:00pm

Present- Sheryl, Yara, Pat, Linda, Mary Joe, Cindy, Sue, Sandra, Teresa, Elizabete, Jim, Jean, Julie, Janie

Guest – David Bakker

	Agenda Items	Issues/Discussion/Decisions	Remark/Additional comments from Management
Sheryl	Check In	The meeting began at 6pm with 13 members present. Each member introduced themselves and their family member who lives at Saint Luke's Place.	
Guests	David Bakker	<p>Introduction of New CEO:</p> <p>David Bakker is the new CEO at Saint Luke's Place. He has worked at Saint Luke's Place as the Director of Finance and Corporate Services for the past 6 months. He is a CPA and comes to Saint Luke's Place with an MBA. He introduced himself and shared about his experience, which includes 12 years of long-term care experience. David previously worked at St. Joseph's healthcare, where he worked as the CFO/Director of Finance before becoming the CEO.</p> <p>During his time there, he worked on a re-development project that increased the number of long-term care beds, which is like the project that he will be working on here at Saint Luke's Place for our redevelopment. David ensured Family Council members that stakeholders such as Residents' Council, Family Council, and the Board of Directors will all be consulted regularly to ensure that the Saint Luke's Place mission, vision, and values are upheld throughout his time as CEO.</p>	

		<p>Vaccination Updates: By the end of this week, about 180 Saint Luke’s Place staff will be vaccinated. Public Health will be bringing a mobile clinic to Saint Luke’s Place to vaccinate all the long-term care residents. This could happen as early as next week.</p>	<p>On Wednesday January 13, 2021 we are pleased that all our long-term care residents who consented received the COVID19 vaccination.</p>
Family Members	Questions/Concerns	<p>Is there a plan to vaccinate essential caregivers?</p> <p>Once staff, residents, and essential caregivers are vaccinated, will Saint Luke’s Place policies about PPE usage change?</p> <p>Is there an option to have automatic withdrawal/payments set up to pay a resident’s rent at Saint Luke’s Place?</p> <p>Question for David: What other goals/vision do you have for Saint Luke’s in the near future?</p>	<p>Yes, there have already been several spots available/and offered for essential caregivers at the vaccination clinic at Grand River Hospital. Essential caregivers will be contacted when spots become available for vaccinations. There may be the potential for essential caregivers to be vaccinated at a mobile clinic at Saint Luke’s Place, however at this time the vaccine is only available at Grand River Hospital. If this changes, essential care givers will be notified.</p> <p>Saint Luke’s Place must follow directives from the Ministry of Long-Term Care and Public Health. PPE must be worn as directed by the ministry and as per Saint Luke’s Place policies. Vaccinations are part of the solution to combat the spread of COVID-19, along with physical distancing and proper PPE usage. Family members will be made aware when any changes to these policies occur.</p> <p>Currently- no. We are looking to do a process review to modernize how finances are handled at Saint Luke’s including automatic withdrawal, direct deposit, and e-transfers and to update the systems at Saint Luke’s Place. The Ministry of Health does not fund these types of projects, so this will be pending operational funding and resources.</p> <ul style="list-style-type: none"> • We need to stabilize and adapt with living and managing COVID-19. • A 3 to 5-year goal is to work on the building re-development project that was started several years ago. Approval to build a new LTC building on the property with 165 beds instead of the current 114 beds and up to the latest standards has been received. The new building will include larger lounge/communal spaces for residents.

		<p>Are balconies permitted in the new building?</p> <p>Concern raised about the amount of turnover in CEOs at Saint Luke's Place in recent years and question regarding David's plan/commitment to Saint Luke's Place.</p> <p>Is there a plan for having WIFI accessible to families and residents?</p> <p>Concern about not being able to distinguish staff members (for example: PSWs, housekeeping, nursing)</p>	<ul style="list-style-type: none"> We are currently in the process of finalizing the purchase of some property from Saint Luke's church. <p>Ministry of Health is very specific about buildings for LTC. Construction design for new buildings, balconies are not permitted, and windows may only open to a specific height. One possibility is an open-air common space balcony on each floor that all the residents can use. There will be an emphasis on creating more outdoor green space for residents and families to gather. Internal green spaces, such as solariums, are also a possibility in the new building. We are wanting to have spacious rooms and windows which include ceiling lifts. The focus will be on modernizing and making it more home-like atmosphere for residents.</p> <p>David shared that he is dedicated to Saint Luke's Place and that he plans to stay in the long-term.</p> <p>It is not currently possible for residents to access to corporate WIFI due to the needs of the nursing teams to complete online charting. David will be speaking with Bell Canada in March/April about the possibility of offering cable TV and WIFI to each resident on an individual basis.</p> <p>We will look at communication tools to ensure that families are aware of who they can speak to about particular concerns. If unsure of who to speak to, family members are welcome to contact Sheryl (ext. 264) or Yara (ext. 289). The social workers can also be reached at socialwork@saintlukesplace.ca. Employees should be wearing name tags and if you look each department has a specific band of colour at the top. If interested, we can provide this information for the next meeting.</p>
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Sheryl	Future Meetings	<p>Members were asked to consider how frequently they would like to have meetings and asked to contact Social Work about how often they would like to meet (monthly/bi-monthly).</p> <p>Family members demonstrated interest in having a PSW attend Family Council as a guest. Will invite to next meeting.</p>	<p>Will continue to meet on a monthly basis throughout the COVID-19 pandemic.</p>

Meeting adjourned at 7:10pm
Next meeting scheduled for February @ 6 p.m. on Zoom.

Minutes prepared by: Yara Janzen & Sheryl Millson
Response prepared by: David Bakker CEO, Maureen Toth Long Term Care Administrator